|  |
| --- |
| Application to organise a Physiological Society Two-Day Education and Teaching Meeting |

Organise a two-day education and teaching meeting to bring together your community, both early career and established, to share best practice, network and forge new collaborations.

If you have any queries, please contact the Events Team ([events@physoc.org](mailto:events@physoc.org)).

*This form was last updated in September 2025.*

Please complete all sections.

**Meeting title**

|  |
| --- |
| Click or tap here to enter text. |

**Suggested dates**

Please ensure these are not in university term time.

|  |
| --- |
| Click or tap here to enter text. |

**Suggested venue**

The final decision of the selected location and venue will rest with The Society’s Events Team.

|  |
| --- |
| Click or tap here to enter text. |

**Institutional Contribution**

What does your institution offer that may benefit attendees?

|  |
| --- |
| Click or tap here to enter text. |

**Details of the Programme Organisers**

Please ensure you have permission to give us the full committee’s contact details. Please note that at least one person on the Programme Committee should be a member of The Physiological Society. **The maximum number of Programme Organisers is three.**

|  |  |  |
| --- | --- | --- |
| Name | Affiliation | Email address |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |

**Rationale for Content Selection**

What prompted the choice of this content?

|  |
| --- |
| Click or tap here to enter text. |

**Timeliness and Relevance**

Why is the meeting and its content especially timely within the current higher education landscape?

|  |
| --- |
| Click or tap here to enter text. |

**Intended Outcomes**

What outcomes are you aiming to deliver as part of the programme?

|  |
| --- |
| Click or tap here to enter text. |

**Innovation and Novelty**

How does this meeting introduce new approaches, themes, or priorities?

|  |
| --- |
| Click or tap here to enter text. |

**Invited speakers**

To allow for as many talks from submitted abstracts to be included, it is recommended to keep to between four and six invited speakers. The Society will award travel allowances to organisers and invited speakers based on its recommended allowances. No financial support is available for oral/poster/flash talk presenters, and they will be required to pay a registration fee.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Speaker name** | **Affiliation** | **Speaker topic** | **Career stage**  (Student, ECR, mid-level, senior, industry) |
| 1 | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 2 | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 3 | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 4 | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 5 | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 6 | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |

**Speaker Justification**

Why have you chosen these speakers to present?

|  |
| --- |
| Click or tap here to enter text. |

**Diversity guidelines statement**

The Society is committed to increasing equality and diversity in the physiological sciences. Our work in this area permeates throughout all of our activities, organisers will be asked to commit to an aspirational target of 50% female representation of organisers and speakers, with a compulsory minimum of 33%. We will continue to work towards fair geographical balance as well as fair representation of both junior and senior research scientists.

<https://www.physoc.org/about-us/diversity/>

**Please check the box confirming you have read and agree that your application meets this requirement.**